



Franklin College of Arts and Sciences

Department of Communication Studies

TO: J. Derrick Lemons

From: Barbara A. Biesecker

Date: September 24, 2025

RE: Proposed change to the UC Bylaws: Part II: Basic Charge to Standing Committees

Rationale: The following change to the requirement that all standing committees meet within the first three weeks of the Fall semester was requested by attendees of the first meeting of all chairs of standing committees convened in August 2025. Because it is impossible for some committees to meet the three week deadline due to (student) election of representatives and other scheduling challenges, the proposed change to the first five weeks was approved unanimously by the SBC on September 10, 2025 and is being forward to the EC for its consideration as a UC agenda item.

Proposed Change:

Part II - Basic Charge to Standing Committees

- I. Each Committee shall review established policies and their administration and shall offer such recommendations as it deems necessary.
- II. The Chair of each Committee shall hold an election among committee members for the following year's Chair by July 1. The new Chair shall convene the initial meeting of the committee within the first ~~three~~ **five** weeks of the Fall Semester.