

**PRAC Meeting Minutes**  
January 22, 2020, 3:00-4:00 PM  
Memorial Hall Meeting Room, Memorial Hall  
Minutes Recorded by Katie Chapman

**MEMBERS ATTENDING**

George Boyhan  
Kylee Duberstein  
Dory Franklin  
Nick Fuhrman  
Rongbin Han  
Elizabeth Kraft  
Carol Morgan  
Raye Rawls

Vera Lee-Schoenfeld  
Ajay Sharma  
Yoo-Kyoung Seock  
Stephanie Tingler  
Bill Tollner  
Jeffrey Urbauer  
**GUESTS**  
Allan Aycock  
Katie Chapman  
Madeline Smith

The meeting was called to order at 3:04 pm. A quorum was not present.

Katie Chapman updated the committee on the status of the 2019-2020 program reviews and answered questions about ongoing reviews.

PRAC Chair Nick Fuhrman gave an overview of spring committee process. PRAC members will lead subcommittee discussions of their program review on eLC after each report is finalized. Katie will email all PRAC members with more details as final reports are available.

The PRAC Chair and Chair-Elect each led a discussion asking for feedback on the program review process. Members provided feedback on self-study components, survey design, and survey distribution.

Katie Chapman presented information items about the program review process. One year follow-up reports from the 2017-2018 review cycle have been submitted to OAIE. Unit orientation meetings for the upcoming 2020-2021 review cycle have been scheduled for later this semester.

Allan Aycock gave an update on revisions to the program review template. OAIE and the PRAC chairs met with OIR to discuss streamlining the template.

Nick Fuhrman adjourned the meeting at 3:56 pm.