



**UNIVERSITY OF
GEORGIA**
Staff Council

Making a great place to work even better!

Staff Council Report to University Council, September 27, 2017

President Morehead, please accept the gratitude of the staff of UGA for the 3rd annual Staff Appreciation Day last May. This new tradition means a great deal to the staff of this university.

Since our last report, the Staff Council has held our annual elections for officers and University Council members. Marie Mize was reelected as vice chair, Mary Moore reelected as Coordinator, Kaelin Broaddus was reelected as Recording Secretary, and Jacob Schindler was elected as Treasurer. This is my last year as chair, due to term limits, not my impending retirement, as many have suggested.

Staff Council's motto is "Making a great place to work even better!" Toward that goal, we have taken on two projects this year, both a bit beyond our normal scope. We would all agree that better information results in better decisions, fewer mistakes, and better outcomes.

Our first project is an effort to improve the flow of communications from administration to employees. The challenges are getting the messages out to people in a format that will reach them, presenting the message enough times that the information will be absorbed, yet not so many times that recipients will be bothered by them, or worse, disregard them. We are currently in discussions with Marketing & Communications to see what we can improve about the Archnews process and are investigating alternative means of messaging.

The second project is an effort to get all UGA policies contained or linked in one central repository or directory, with a functional search engine that does not need the exact term, i.e. "vacation" will give the same results as "leave," cross-linked where appropriate, and a mechanism to keep it up to date.

We invite anyone wishing to advise or assist us in these endeavors to contact us at ugasc@uga.edu.

We firmly believe these two projects will significantly improve the university and make a great place to work even better!

Michael Lewis,
Chair, Staff Council