

Strategic Planning Committee
February 28, 2017 Meeting Minutes

Attendees

Malcolm Adams	Franklin College of Arts & Sciences
Andrew Darley	College of Pharmacy
Carla Dennis	Office of the VP for Student Affairs
Anjali Dougherty	Staff Council Representative
Robert Dove	College of Agricultural & Environmental Sciences
Russ Mumper (Ex-Officio)	Vice Provost for Academic Affairs
James Zhang	College of Education

Guests

Allan Aycock	Office of Accreditation & Institutional Effectiveness
Steve Dempsey	Associate Vice President for Public Service and Outreach
Maggie Parker	Office of Accreditation & Institutional Effectiveness

1. The meeting was called to order at 1:00pm.
2. A vote was called and the minutes from the January committee meeting were unanimously approved.
 - a. Maggie will send the approved minutes to Adam Lawrence in the Office of the Registrar to submit to University Council.
3. The meeting was turned over to Steve Dempsey, Associate Vice President for Public Service and Outreach.
4. Based on his experiences at institutions and in the community, Steve provided an overview and discussion of various approaches and considerations used in strategic planning processes as well as steps to consider as an organization begins the process.
5. Steve also provided additional resources that may be of use to the committee as they continue to gather information about the process of strategic planning.
 - a. Allan will load these resources in the committee's OneDrive folder.
6. The meeting was adjourned at 1:58pm.

Strategic Planning Committee
March 28, 2017 Meeting Minutes

Attendees

Malcolm Adams	Franklin College of Arts & Sciences
Andrew Darley	College of Pharmacy
Carla Dennis	Office of the VP for Student Affairs
Anjali Dougherty	Staff Council Representative
Vicki Michaelis (Chair)	Grady College of Journalism & Mass Communication
Russ Mumper (Ex-Officio)	Vice Provost for Academic Affairs
James Zhang	College of Education

Guests

Allan Aycock	Office of Accreditation and Institutional Effectiveness
Maggie Parker	Office of Accreditation and Institutional Effectiveness

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1. The Chair called the meeting to order at 1:02pm.
 2. A vote was called and the minutes from the February committee meeting were unanimously approved.
 - a. Maggie will send the approved minutes to Adam Lawrence in the Office of the Registrar to submit to University Council.
 3. The committee discussed the presentation/conversation with Steve Dempsey from the previous meeting, highlighting the key points and take-aways.
 4. The committee discussed what they would like to produce by the end of this semester, reflecting all the research and evaluation done this year.
 - a. The discussion centered around producing a short report to President Morehead including a description of the work that has been done by the committee, followed by conclusions and recommendations for the next planning process.
 5. Prior to the next meeting, Vicki will put together a Google doc for everyone to provide feedback on the document to be put forward.
 6. The Chair adjourned the meeting at 2:01pm.

Attendees

Darley, Andrew	College of Pharmacy
Dove, Robert	College of Agricultural & Environmental Sciences
Edwards, Gaylen	College of Veterinary Medicine
Epstein, Kira	College of Veterinary Medicine
Farmer, Mark	Franklin College of Arts & Sciences
Katz, Laura	Office of Public Service & Outreach
Moore, Mary	Staff Council Representative
Mumper, Russell	Vice Provost for Academic Affairs
Shipley, David	School of Law

Guests

Allan Aycock	Office of Accreditation & Institutional Effectiveness
Maggie Parker	Office of Accreditation & Institutional Effectiveness
Vicki Michaelis	Grady College of Journalism & Mass Communication

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1. The former Chair called the meeting to order at 1:00pm.
 2. The first order of business was to elect a new Chair for the committee.
 - a. David Shipley volunteered and the committee voted to approve.
 3. The former Chair provided an overview of the charge and duties of the committee as well as the committee work over the last 2 years, which included:
 - a. An evaluation, analysis, and report of progress on the 2020 strategic plan with report and recommendations (2015-2016)
 - b. Review of peers' strategic planning processes and best practices with recommendations to President Morehead regarding the next strategic planning process
 4. The committee discussed options for committee work for the upcoming year.
 5. Action items.
 - a. OAIE will contact Registrar regarding student representatives to committee.
 - b. Committee will review 2020 plan and subsequent committee reports (in meeting packet and on One Drive)
 - c. OAIE will be prepared to present and discuss the data used to prepare the committees' 2015-2016 report as well as the response to the committee report for the following strategic planning directions:
 - i. Graduate Education
 - ii. Research
 - iii. Faculty
 6. The new Chair adjourned the meeting at 1:40pm.

Strategic Planning Committee
October 3, 2017 Meeting Minutes

Attendees

Dove, Robert	College of Agricultural & Environmental Sciences
Edwards, Gaylen	College of Veterinary Medicine
Epstein, Kira	College of Veterinary Medicine
Farmer, Mark	Franklin College of Arts & Sciences
Katz, Laura	Office of Public Service & Outreach
Leslie, Rob	Undergraduate Student Representative-SGA
Moore, Mary	Staff Council Representative
Mumper, Russell	Vice Provost for Academic Affairs
Shipley, David	School of Law

Guests

Allan Aycock Office of Accreditation & Institutional Effectiveness
Maggie Parker Office of Accreditation & Institutional Effectiveness

1. The Chair called the meeting to order at 1:01pm.
2. The first order of business was to vote on the minutes from the September 5th meeting. The committee voted and approved.
3. The committee discussed the previously submitted 5-year report, as well as the responses from the administration for the Directions II, III, and V.
4. The committee discussed what the work will be for the year. One of the main goals for the year will be to pare down/focus the collection of data for the remainder of the strategic plan so that metrics are meaningful as well as measurable.
5. For next month's meeting, the committee will work through SD III to pare down the metrics to a reasonable and meaningful selection.
 - a) OAIE will prepare a consolidated and simplified spreadsheet that includes the original metrics, proposed metrics by the committee, and provided metrics from the administration for SDV prior to the meeting.
6. OAIE will also explore the Xitracs tool for future use in collecting data for the strategic plan.
7. Chair adjourned the meeting at 2:03pm.