

## Faculty Affairs Committee meeting

Aug. 25, 2017

Acting chair Susan Mattern called the meeting to order at 1:34 p.m.

Committee members present (nine of 22): Barbara Beisecker, Robert Dove, Nathan Hansen, Changying Li, Susan Mattern (acting chair), Vicki Michaelis, Nathan Nibbelink, Mark Reinberger, Jennifer Samp.

Guest: Sarah Covert

1. Quorum not achieved. Could not approve minutes of March 2017 and April 2017 meetings.
2. S. Mattern appointed Laura Bierema -- the only committee member to self-nominate to serve as chair of the committee -- as acting chair. L. Bierema will schedule the next meeting of the committee.
3. Discussion of past agenda items
  - a. Potential consulting policy memo from committee
  - b. Post-tenure review policy
    - i. S. Covert asked to determine if the USG Academic and Student Affairs Handbook contains policies or guidelines
  - c. Draft appointment and promotion policies for Academic Professionals and Lecturers
4. New Business
  - a. College of Engineering asked committee to consider university-wide distribution of course evaluations
    - i. Referred to Educational Affairs Committee or Curriculum Systems Office

Meeting was adjourned at 2:38 p.m.