1. The Chair called the meeting to order at 4:05pm.

   a. Allan Aycock provided a summary showing total metrics added/revised, deleted, and marked completed during 2017-2018.
   b. The committee will meet in November and at least twice in spring 2019
   c. The committee will review data on revised benchmarks as collected by OAIE and provide a summary progress report to the University by the end of the academic year.
   d. OAIE will provide available data approximately two weeks prior the next meeting.

3. Russ Mumper provided an overview of the institution’s planning for the next strategic planning cycle. Primary notes follow.
   a. Current planning closely follows the committee’s 2017 recommendations for a shorter cycle, using available performance indicators, including unit-level operational plans, limited planning/writing phase, and timing.
   b. The Strategic Planning Committee will play an important role in providing input into the planning process and continued monitoring of the new plan as it is implemented.
   c. Russ Mumper and Kyle Tschepikow would like to meet with the committee early in 2019 to discuss the new planning process.

4. The Chair adjourned the meeting at 4:40 pm.