

## Memorandum

TO: University Council

FROM: Kira Epstein, Chair, Strategic Planning Committee

RE: Report to Council, Information Item

DATE: September 25, 2019

The University Council Strategic Planning Committee has met twice since spring semester, once on August 6 and again on August 16. A quorum was present at both meetings.

At the August 6 meeting, the committee received and discussed a report from the 2025 Strategic Planning Committee, which was charged by President Morehead last November to develop the University's next strategic plan and to recommend guidelines for unit-level planning and reporting. The report was presented by Dr. Michelle Cook and Dr. Kyle Tschepikow, who facilitated the work of the 2025 Planning Committee. The report includes a description of the planning process, lists of committee members and liaisons from campus units, five-year goals for the university with key performance indicators to measure progress, and principles and guidelines for unit-level planning and reporting to align with the university-level goals.

At the August 16 meeting, Dr. Kira Epstein was unanimously elected chair to replace Professor David Shipley, who is now chair of the Executive Committee. The committee continued discussion of the report received on August 6 and was pleased to note that the 2025 planning process and resulting strategic plan closely follow recommendations made by the University Council Strategic Planning Committee to the President in 2017. In particular, the 2025 plan's five-year term, the fewer goals and performance measures based on available data, the unit-level contributions to the University plan, and the timeline for developing and launching the plan responded to key recommendations made by this committee.

At the conclusion of discussion, a motion was made, seconded, and approved unanimously to forward the report to the Council as an information item. In keeping with its charge and with recent practice, the Strategic Planning Committee will monitor the University's progress on the 2025 plan as it is implemented, work with the administration on any needed refinements or changes to the plan, and continue to report regularly on this work to the University Council.

The Committee agreed to meet two more times during fall semester to complete a summative report on the University's 2020 strategic plan, which it expects to forward to the University Council for its November meeting.