

## **Proposal to Add a New Duty for the Chair of the Executive Committee to the Bylaws of the Executive Committee**

**Proposal:** To add a new duty for the Chair of the Executive Committee to the Bylaws of the Executive Committee: that the Chair of the Executive Committee call an orientation meeting of chairs of all standing University Council committees at the beginning of the academic year.

**Rationale:** To provide orientation for and improve communication among chairs of standing committees on the University Council.

### **Revision:**

#### **Bylaws of the University Council Executive Committee**

- I. The agenda and other pertinent materials shall be distributed electronically to each Council member and posted on the Council web site at least ten days prior to any Council meeting. An e-mail notice containing the link to the agenda will be sent to Faculty, Staff, and Student listservs.

Bylaws of the University Council Executive Committee

#### A. Membership

**Faculty:** One voting member of the University Council Executive Committee shall be elected from the faculty of each School or College, except for the College of Agricultural and Environmental Sciences (which shall have two members), the Franklin College of Arts and Sciences (which shall have four members), and the College of Education (which shall have two members). Faculty on the Executive Committee shall be elected from and by the University Council faculty representatives of their respective Schools or Colleges and shall serve three-year terms, even if their term of membership on the University Council expires prior to their term of service on this committee.

**Students:** The president of the Student Government Association and the president of the Graduate Student Association shall serve as voting members.

**Staff:** The President of the UGA Staff Council shall serve as a voting member.

**Administration:** The Senior Vice President for Academic Affairs and Provost, and the Secretary of the Council shall serve as voting members.

**Executive Committee Chair:** The Chair of the Executive Committee shall be the immediate past Chair-Elect of the Executive Committee. Each year the Executive Committee shall choose a new Chair-Elect from among the elected faculty members of the Committee who have at least one year of previous service on the Executive Committee (which could be from a previous term) and at least two years remaining on their committee term. The Chair shall serve as Grand Marshal of the University, shall represent the faculty of the University on the University System of Georgia Faculty Council and any other external body that requires representation of Faculty Senate Leaders, and shall be an ex-officio member of the Board of Directors of the Alumni Association and an ex-officio voting trustee of the University of Georgia Foundation. With the advice of the members of the Executive Committee, the Chair shall constitute and charge any ad hoc committees approved by the Council. **The Chair shall call an orientation meeting of chairs of all University Council standing committees prior to or during the first week of Fall Semester.**