Proposal to Revise the Bylaw for the Program Review and Assessment Committee

Proposal: Proposal to revise the bylaws of the Program Review and Assessment Committee to change the deadline for the election of the chair-elect of the committee.

Rationale: The Program Review and Assessment Committee has asked that its bylaws be revised to change the deadline for the election of its chair-elect.

Revision:

Bylaws
Program Review and Assessment Committee

A. **Membership**
The Program Review and Assessment Committee will consist of 30 UGA senior faculty confirmed by the University Council Executive Committee to serve two-year terms running from August 1 through July 31. The composition of the committee should be proportional to the number of degree programs, review units, and senior faculty in each school or college. The following distribution of faculty on the Program Review and Assessment Committee takes these values into account:

#Faculty on PRAC	School, College, Administrative Division
4	College of Agricultural and Environmental Sciences
10	The Franklin College of Arts and Sciences
3	College of Education
2	Terry College of Business
2	College of Veterinary Medicine
1	College of Family and Consumer Sciences
2*	College of Public Health
	School of Public and International Affairs

	Grady College of Journalism and Mass Communication
1**	School of Social Work
	College of Engineering
1**	College of Pharmacy
	School of Law
1**	Warnell School of Forestry and Natural Resources
	College of Environment and Design
2	Public Service Faculty
1	Odum School of Ecology
	Affiliate of a Center or Institute (may be from any College or School or fully fu Institute)

*To be selected in such a way that each member from the group is from a different School or College and that no School or College will be unrepresented on the committee for more than one two-year term.

**To be selected in rotation so that neither School nor College will be unrepresented on the committee for more than one two-year term

All members of the Program Review and Assessment Committee should be senior faculty (i.e. at the rank of Associate Professor, Professor, Public Service Associate, Senior Public Service Associate, Associate Research Scientist, Senior Research Scientist, Clinical Associate Professor, Clinical Professor, or Senior Academic Professional). At least 15 members should be on the Graduate Faculty. The members should be appointed in such a way that 15 rotate off each year. Members are not required also to be members of the University Council. No members should be appointed for more than two consecutive terms without first rotating off the committee for a two-year term.

Program Review and Assessment Committee Chair: A chair from the returning members and chair-elect from the new members will be elected by July 1. A chair-elect from the new members will be elected at the beginning of each academic year with the expectation that the chair-elect will accept a nomination for chair in the second year of appointment.

B. Duties
  1. To oversee all matter directly related to the substantive elements of academic program reviews, including establishment of review criteria and

guidelines, oversight of review teams, and considering, approving, and forwarding the review team reports and recommendations.

2. To participate in program reviews as members of program review teams.
3. To oversee policies and procedures related to student learning outcomes assessment of undergraduate and graduate academic programs.
4. To evaluate student learning outcomes assessment plans and reports and provide feedback to programs on assessment practice.