

## Proposed Revisions to PRAC Bylaws

### Rationale:

The bylaw revisions were undertaken in response to a critical need to maintain compliance with the BOR and UGA policies on Academic Program Review. BOR and UGA policies require that all academic programs are reviewed every seven years. There are currently 111 units (departments, institutes, colleges, and schools) listed on the 7-year [Academic Program Review Cycle](#). The number of program reviews has grown over the years as academic degree programs and degree-granting units were created. Each year there are more program reviews scheduled than PRAC has the capacity to staff, thus putting UGA out of compliance with the 7-year component of both the UGA and BOR policies.

The attached bylaw revision focuses on adding six additional faculty members to the PRAC committee. The addition of 6 new PRAC members would enable reviews to be completed on schedule every seven years and would allow the committee some flexibility for the larger more complex reviews. In addition to the membership change, there is the addition of Senior Lecturers and Principal Lecturers to the list of senior faculty who are able to serve on the PRAC committee (bringing the definition of senior faculty up to current standards).

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## Bylaws

### Program Review and Assessment Committee

#### A. Membership

The Program Review and Assessment Committee will consist of 36 UGA senior faculty confirmed by the University Council Executive Committee to serve two-year terms running from August 1 through July 31. The composition of the committee should be proportional to the number of degree programs, review units, and senior faculty in each school or college. The following distribution of faculty on the Program Review and Assessment Committee takes these values into account:

<b>#Faculty on PRAC</b>	<b>School, College, Administrative Division</b>
10	Franklin College of Arts and Sciences
4	College of Agricultural and Environmental Sciences
1	School of Law
1	College of Pharmacy
1	Warnell School of Forestry and Natural Resources
3	Mary Frances Early College of Education
2	Terry College of Business
1	Grady College of Journalism and Mass Communication
2	College of Family and Consumer Sciences
2	College of Veterinary Medicine
1	School of Social Work
1	College of Environment and Design
1	School of Public and International Affairs
1	College of Public Health
1	Odum School of Ecology
1	College of Engineering
2	Public Service Faculty
1	Affiliate of a Center or Institute (may be from any College or School or fully funded through a Center or Institute)

All members of the Program Review and Assessment Committee should be members of the two highest ranks in any given classification of faculty. At least 18 members should be on the Graduate Faculty. The members should be appointed in such a way that 18 rotate off each year. Members are not required also to be members of the University Council. No members should be appointed for more than two consecutive terms without first rotating off the committee for a two-year term.

**Program Review and Assessment Committee Chair:** A chair from the returning members will be elected by July 1. A chair-elect from the new members will be elected at the beginning of each academic year with the expectation that the chair-elect will accept a nomination for Chair in the second year of appointment.

B. Duties

1. To oversee all matter directly related to the substantive elements of academic program reviews, including establishment of review criteria and guidelines, oversight of review teams, and considering, approving, and forwarding the review team reports and recommendations.
2. To participate in program reviews as members of program review teams.
3. To oversee policies and procedures related to student learning outcomes assessment of undergraduate and graduate academic programs.
4. To evaluate student learning outcomes assessment plans and reports and provide feedback to programs on assessment practice.

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4	College of Agricultural and Environmental Sciences
10	The Franklin College of Arts and Sciences
3	Mary Frances Early College of Education
2	Terry College of Business
2	College of Veterinary Medicine
1 2	College of Family and Consumer Sciences
2*	College of Public Health
	School of Public and International Affairs
	Grady College of Journalism and Mass Communication
1	College of Public Health
1	School of Public and International Affairs
1	Grady College of Journalism and Mass Communication
1**	School of Social Work
	College of Engineering
1	School of Social Work
1	College of Engineering
1**	College of Pharmacy
	School of Law
1	College of Pharmacy
1	School of Law
1**	Warnell School of Forestry and Natural Resources
	College of Environment and Design
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~~\*To be selected in such a way that each member from the group is from a different School or College and that no School or College will be unrepresented on the committee for more than one two-year term.~~

~~\*\*To be selected in rotation so that neither School nor College will be unrepresented on the committee for more than one two-year term~~

All members of the Program Review and Assessment Committee should be **members of the two highest ranks in any given classification of faculty. senior faculty (i.e. at the rank of Associate Professor, Professor, Public Service Associate, Senior Public Service Associate, Associate Research Scientist, Senior Research Scientist, Clinical Associate Professor, Clinical Professor, Senior Academic Professional, Senior Lecturer or Principal Lecturer)**. At least **15 18** members should be on the Graduate Faculty. The members should be appointed in such a way that **15 18** rotate off each year. Members are not required also to be members of the University Council. No members should be appointed for more than two consecutive terms without first rotating off the committee for a two-year term.

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