



University Council

February 9, 2024

UNIVERSITY CURRICULUM COMMITTEE – 2023-2024

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Public and International Affairs – Rongbin Han

Public Health – Tamora Callands

Social Work – Harold Briggs

Veterinary Medicine – Shannon Hostetter

Graduate School – Rodney Mauricio

Ex-Officio – Provost S. Jack Hu

Undergraduate Student Representative – Gabriella Lewis

Graduate Student Representative – Kelsey Wohlford

Dear Colleagues:

The attached proposal to revise Academic Affairs Policy 2.02-9, Forfeiture of Course Credit, will be an agenda item for the February 16, 2024, Full University Curriculum Committee meeting. This proposal was approved by the Educational Affairs Committee at the November 13, 2023, meeting.

Sincerely,

Susan Sanchez, Chair

cc: Provost S. Jack Hu

Dr. Marisa Pagnattaro

Current Policy:

2.02-9, Forfeiture of Course Credit

By registering for and receiving a grade in a course for which credit hours have already been granted, either by work at the University or by transfer, a student forfeits the previous credits in that course. All grades, however, will be included in the student's UGA cumulative average, if UGA credit, and the overall average.

Proposed Revised Policy:

2.02-9, Repeating a Course

If a student registers for and receives a grade in a course for which credit hours have already been granted, either by work at the University or by transfer:

- The grade earned for each time the course, or equivalent course, was taken will be included in the student's UGA cumulative grade point average (if UGA credit) and overall grade point average.
- Upon successful completion of the course, the student will only earn course credit once for the course.
- The course credit from the highest grade earned in the course will be used to satisfy the degree requirement(s).
- All grades received for the course will be included on the transcript.
- The course will be designated as a repeated course on the transcript.

Current Policy with Marked Up Revisions:

2.02-9, ~~Forfeiture of Course Credit~~ Repeating a Course

~~By registering for and receiving a grade in a course for which credit hours have already been granted, either by work at the University or by transfer, a student forfeits the previous credits in that course. All grades, however, will be included in the student's UGA cumulative average, if UGA credit, and the overall average.~~

If a student registers for and receives a grade in a course for which credit hours have already been granted, either by work at the University or by transfer:

- The grade earned for each time the course, or equivalent course, was taken will be included in the student's UGA cumulative grade point average (if UGA credit) and overall grade point average.
- Upon successful completion of the course, the student will only earn course credit once for the course.

- The course credit from the highest grade earned in the course will be used to satisfy the degree requirement(s).
- All grades received for the course will be included on the transcript.
- The course will be designated as a repeated course on the transcript.

Justification for Proposed Policy Change:

The current policy disadvantages students as it relates to students' credit towards graduation and/or degree completion. Under the current policy, students could retake a course and earn a lower grade, replacing the previous attempt where a higher grade was earned. If the lower grade did not meet degree requirements, the student would not be eligible for graduation without retaking the course and earning the appropriate grade.

Example:

- In spring 2023, a student takes a course that counts towards a degree requirement and earns a C+.
- In fall 2023, the student retakes the course to earn a better grade but receives a grade of F.
- Both the C+ and F will be calculated in the student's GPA.
- The student forfeits the original earned credit hours from when they successfully completed the course with a C+ in spring 2023, and the course no longer counts towards degree requirements.
- The more recent grade, F in this scenario, is what will be used to satisfy degree requirements.

The proposed revised policy allows students to maintain their highest earned grade and course credit towards degree requirements. In addition, all course attempts will be included in the student's degree audit and transcript, including the calculation of all course attempts in their GPA.

Example:

- In spring 2023, a student takes a course that is counting towards a graduation requirement and earns a C+.
- In fall 2023, the student retakes the course to earn a better grade but receives a grade of F.
- Both the C+ and F will be calculated in the student's GPA.
- The student will earn credit once for the repeated course with the highest earned grade (C+).
- The earned credit will satisfy degree requirements.