

I. **University Council Executive Committee**

The agenda and other pertinent materials shall be distributed to each Council member no later than ten days prior to any Council meeting. An abbreviated agenda will be printed in an appropriate campus-wide publication (such as *Columns*) prior to the meeting.

A. *Membership*

Faculty: One voting member of the University Council Executive Committee shall be elected from the faculty of each School or College, except for the College of Agricultural and Environmental Sciences (which shall have two members), the Franklin College of Arts and Sciences (which shall have four members), and the College of Education (which shall have two members). The faculty members of the Executive Committee shall be elected from and by the University Council faculty representatives of their respective Schools or Colleges. They shall serve three-year terms, even if their term of membership on the University Council expires prior to the expiration of their service on this committee.

Students: One undergraduate student and one graduate/professional student shall be elected as Committee members from and by the student members of the University Council. These students shall serve a one-year term as voting members.

Staff: The President of the UGA Staff Council shall serve as a voting member.

Administration: The Senior Vice President for Academic Affairs and Provost, and the Secretary of the Council shall serve as voting members.

Executive Committee Chair: The Chair of the Executive Committee shall be the immediate past Chair-Elect of the Executive Committee. The Executive Committee shall choose a new Chair-Elect from among the elected faculty members of the Committee who are entering the second year of their term of service on the Committee.

B. *Duties*

1. To consider and recommend to the University Council educational policies within the powers of the Council under Article V, Section 2 of the *Statutes of The University of Georgia*.
2. To consider and report to the University Council on any issue affecting the general welfare of the University or that concerns one or more schools or colleges when such issues have been presented to the Executive Committee either by a member of the Council, of the University faculty, or by an elected faculty senate or forum of any one of the schools or colleges, and when such issues fall within the powers of the University Council as defined by Article V, Section 2 of the *Statutes of The University of Georgia*.
3. To provide for the election of members to fill regularly occurring vacancies on Council committees. The Executive Committee shall fill unexpired terms on any standing committees of the Council. When filling a committee vacancy formerly occupied by an elected representative of a particular school or college, the Executive Committee shall seek the recommendation of that school or college concerning a suitable replacement.

4. To recommend for the Council's approval such ad hoc committees as it deems necessary.
5. To receive and prepare agenda items for the Council, in any of the following ways:
 - a. Items received from the President will be placed on the agenda.
 - b. Items received from any of the standing or ad hoc committees of the Council, including the Executive Committee, will be placed on the agenda unless the Committee decides, by a two-thirds majority vote to refer the item back to committee.
 - c. Items received from the faculty of any of the schools or colleges of the University, or from the duly constituted representative body of any school or college, will be placed on the agenda or referred to an appropriate committee.
 - d. Items offered by the official governing organization of the student body will be placed on the agenda if the item receives a favorable majority vote of the Committee.
 - e. The Committee will also receive agenda items from any person or group not provided for above. If it decides, by majority vote, that such items merit consideration, it will refer them to the appropriate standing committee, unless unusual or urgent circumstances merit prompt presentation to the Council.
 - f. Items presented to the Committee endorsed by the signatures of fifty or more faculty members will appear on the agenda.
 - g. Items approved by two-thirds vote of the University Council may be placed on the agenda of the Council.
6. To oversee the activities of the Council and to insure that it implement and observe faithfully the provisions of these bylaws.