



# The University of Georgia

Educational Affairs Committee

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January 14, 2011

Dr. Jeffrey Dorfman, Chair  
Executive Committee  
University Council  
312 Conner Hall  
CAMPUS

Dear Dr. Dorfman:

On November 17, 2010, the Educational Affairs Committee approved and voted to forward the attached revision to the Course Challenging Policy to the Executive Committee of University Council for consideration and placement on the February 17, 2011 Council agenda.

In addition, the Educational Affairs Committee approved edits to the Final Exam Scheduling Conflict Policy. The Committee would like to forward this revised policy for consideration and placement on the February 17th meeting agenda, as well.

If you have questions concerning this item, please feel free to contact me by e-mail at [pagnatta@uga.edu](mailto:pagnatta@uga.edu).

Sincerely,

Marisa Pagnattaro, Chair  
Educational Affairs Committee

MAP/mmk

attachments

c. Ms. Rebecca Macon, Registrar

## UGA Bulletin

### Course Challenging

Insofar as accrediting policies permit, the University allows a student the opportunity to receive resident credit for courses by examination without attending the regular classes. Each unit must set forth the following information in the UGA Bulletin: 1) the procedure for course challenging; and 2) the name of a contact person responsible for course challenges who will direct students to the appropriate instructor of record for the course to be challenged. If the academic unit does not allow course challenges, that fact must be published in the University Bulletin.

Although specific standards of eligibility for challenging a course may vary somewhat among the schools and colleges, in general the all students challenging a course must: (1) demonstrate to the department in which the course is offered evidence of independent study to master the materials required in the course; (2) not be currently enrolled in the course to be challenged, nor have previously completed the course; and (3) be currently enrolled in the University as a degree-seeking student; and (3) Upon completion of the course challenge the instructor will complete and file an official Course Challenge Form with the Registrar of the University prior to taking the examination.

Following the examination, the instructor of record shall record a grade with the Registrar.

Based upon the results of the examination, regular grades of A, A-, B+, B, B-, C+, C, C-, D, or F are assigned for the challenged course, unless the course is not one authorized to receive these grades, in which case the appropriate grade will be assigned from among those available for the course.

Hours earned using course challenges do not count in the determination of full- and part-time status.

The University only awards academic credit for graduate or undergraduate work taken on a non-credit basis when an academic department validates and awards course credit through the course challenge system outlined above.

Some courses cannot be challenged. A student should check with the dean or department head regarding the procedure for challenge within a particular school/college.