

## **Committee on Statutes, Bylaws, and Committees**

We are recommending a change in the term of University Council to run from July 1 to June 30.

Justification: This change in start date would allow for chairs and members to be elected and in place in time for meetings in the fall semester. While the term would begin July 1, meetings would not begin until after the start of the fall semester.

### **Part V - General Procedures**

#### **II. Term of Office**

1. The term of regularly elected members of the Council shall commence ~~August 15~~ July 1 following election and continue until ~~August 15~~ June 30 three years later.

We are also recommending the addition of the Program Review and Assessment Committee (PRAC) as a standing committee of University Council. Information on the membership and duties of PRAC are included on the next page.

Respectfully submitted,

Wanda L. Stitt-Gohdes  
Chair, Committee on Statutes, Bylaws, and Committees

**Program Review & Assessment Committee  
Information for University Council  
01/13/2014**

A: Membership:

The Program Review and Assessment Committee will consist of 30 UGA senior faculty confirmed by the University Council Executive Committee to serve two-year terms running from August 1 through July 31. The composition of the committee should be proportional to the number of degree programs, review units, and senior faculty in each school or college. The following distribution of faculty on the Program Review and Assessment Committee takes these values into account:

<b># Faculty on PRAC</b>	<b>School, College, Administrative Division</b>
4	College of Agricultural and Environmental Sciences
10	The Franklin College of Arts and Sciences
3	College of Education
2	Terry College of Business
2	College of Veterinary Medicine
1	College of Family and Consumer Sciences
2 <sup>1</sup>	College of Public Health
	School of Public and International Affairs
	Grady College of Journalism and Mass Communication
2 1	School of Social Work
	College of Engineering
2 1	College of Pharmacy
	School of Law
2 1	Warnell School of Forest Resources
	College of Environment and Design
2	Public Service Faculty
1	Odum School of Ecology
	Affiliate of a Center or Institute (may be from any College or School or fully funded through a Center or Institute)

<sup>1</sup> To be selected in such a way that each member from the group is from a different School or College and that no School or College will be unrepresented on the committee for more than one two-year term.

<sup>2</sup> To be selected in rotation so that neither School nor College will be unrepresented on the committee for more than one two-year term.

All members of the Program Review and Assessment Committee should be senior faculty (i.e. at the rank of Associate Professor, Professor, Public Service Associate, Senior Public Service Associate, Associate Research Scientist, Senior Research Scientist, Clinical Associate Professor, Clinical Professor, or Senior Academic Professional). At least 15 members should be on the Graduate Faculty. The members should be appointed in such a way that 15 rotate off each year. Members are not required also to be members of the University Council. No member should be appointed for more than two consecutive terms without first rotating off the committee for a two-year term.

**Program Review and Assessment Committee Chair:** A chair from the returning members and a chair-elect from the new members will be elected at the beginning of each academic year with the expectation that the chair-elect will accept a nomination for Chair in the second year of appointment.

## B. Duties

1. To oversee all matters directly related to the substantive elements of academic program reviews, including establishment of review criteria and guidelines, oversight of review teams, and considering, approving, and forwarding the review team reports and recommendations.
2. To participate in program reviews as members of program review teams.
3. To oversee policies and procedures related to student learning outcomes assessment of undergraduate and graduate academic programs.
4. To evaluate student learning outcomes assessment plans and reports and provide feedback to programs on assessment practice.