

Minutes of the Faculty Affairs Committee, Jan. 13, 2016

Quorum was present throughout with minimum of 11 present:

Steve Baginski, Barbara Biesecker, Harold Briggs, William Fitt, Nathan Hansen, Barry Hollander, Denise Lewis, Susan Mattern, John Maurer, Joseph Miller, Nathan Nibbelink, Mark Reinberger

(I think I missed at least one person who didn't sign in, please let me know.)

Chair called the meeting to order at 2:30pm.

Agenda Items:

1. Appoint a volunteer secretary from among the committee's membership to take minutes.

Nibbelink agreed to take minutes.

2. Vote to approve minutes from Dec. 5.

Motion to approve minutes of Dec 5 2016 as amended (Mattern), Second (Lewis) - approved unanimously

3. Continuing discussion of final revisions of the Guidelines for Appointment, Promotion, and Tenure.

- Left off previously on page 27 with Page 10 skipped last time - instructors, proposed alternative for last sentence – Issues with probationary period; Chair reads BOR policy and then reads proposed language which matches BOR policy – General agreement with proposed new language
- Clarification of which version of doc we are working with - newest dated version on elc – Back to page 27 - preliminary consideration
- Next item - page 30 - external reviewers should hold a rank equal to or above that which the candidate is seeking promotion
- Next item - should candidates be allowed to develop longer list of potential reviewers, max of 4
- Next item - page 39 - eliminate the section about instructors being promoted to ASST prof
- Next item - term limited ASST prof - admin action to convert term limit to ASST prof

- Next item - remove instructor from time in track counts towards tenure
- Next item - page 46 - issue about appendices and exhibits – Appendices are not part of dossier, dossier should follow guidelines as listed - leave as revised
- Query to answer on page 54 - joint effort indication of level of commitment - no further changes!

Chair to ask Covert to get someone to proof doc - check index, TOC, page numbers, etc.

Motion to accept APT doc as modified (Biesecker), Second (Miller), approved unanimously

4. Discuss making a motion to Statutes and Bylaws to add non-TT (tenure track) faculty to the Faculty Affairs Committee. Some questions to consider: how many? Should the committee be bigger or should we reduce the number of TT representatives? Should different kinds of non-TT faculty (e.g. clinical, professional) be specified? Or would it be easiest just to remove the words "of academic rank" from the relevant passage of the Bylaws (I.IX.A) and leave membership open to all ranks?

Discussion surrounding value of adding non-TT to this committee

- Issues are substantial – suggested that issues/needs of non-TT faculty are so substantial that if our committee was tasked with these issues, it's all that we would do
- Some members reflected that neither group (TT and non-TT) would want the other group to be involved in making policy for the other
- Point made that non-TT vote at university level so why not here?

Action suggested - Get list of options to take under consideration at next meeting

- Add a few non-TT to this committee
- Equal representation on this committee
- Separate committee

Motion to table (Mattern), - motion Susan, second (Briggs), unanimous approval

5. Discussion of potential revisions to our consulting policy

Suggestion that we would need opinion and support from deans whose schools/colleges are most affected by policy in order to vote on a particular change

Biggest change would be to go to four day on average, rather than current language of four days per month with no carryover.

Chair will request input from deans with copy of current policy and prospective change

6. Discuss the date of the next meeting(s) and future scheduling practices.

Suggestion and general agreement for two additional meetings, one mid/late Feb and one late Mar/early Apr. Chair will send meeting poll.

No time remaining for final items – the following postponed for next meeting:

7. Discussion of the report of the committee on Post-Tenure Review.

8. Discuss Academic Affairs Policy Manual item 1.06-1, "Written Annual Evaluation"

Meeting Adjourned at 4:02pm.

Faculty Affairs Committee

Feb. 10, 2017

Members present: Susan Mattern (chair), Anne Shaffer, Bill Fitt, Steve Baginski, Barry Hollander, Jose Reyes, Denise Lewis, Barbara Beisecker

Present from Provost's office: Sarah Covert

The meeting was called to order at 2:35PM

The lack of a quorum prevented voting; however, those present engaged in discussion of Promotion & Tenure document changes, the UGA Consulting Policy, and Adding non-tenure/tenure track faculty to the FAC. Revised documents, as appropriate, will be forwarded to committee via email for electronic vote.

Promotion & Tenure document changes: After discussion of changes to Promotion & Tenure documents, S. Covert indicated that she would make changes as discussed in Comment 8 and will update the index. This document will be forwarded to the FAC.

Consulting Policy: Those present engaged in a discussion of the differences in consulting policies across colleges. S. Covert will supply the committee with data on exception requests (# approved & # denied). Once those data are considered, it was suggested that a proposal be submitted directly to the Provost.

Addition of non-tenure/tenure track to FAC: Committee members discussed the role of the FAC in making a determination of adding non-TT faculty to the committee. S. Covert will contact the initiating group to request a proposal that is then submitted to the Statutes and Bylaws committee.

Post-tenure Review: A discussion of this topic was tabled until the next FAC meeting.

Meeting was adjourned at 3:45PM