



# The University of Georgia®

## Educational Affairs Committee

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September 19, 2011

Dr. Scott Shamp  
Executive Committee  
University Council  
403K Journalism Building  
CAMPUS

Dear Dr. Shamp:

On August 15, 2011, the Educational Affairs Committee approved and voted to forward the proposed edits to the 2011-2012 Academic Calendar due to the overlap of the final exams in Short Session I and the first day of classes in Short Session II to the Executive Committee of the University Council for consideration and placement on the November 3, 2011 Council agenda.

At their September 14, 2011 meeting, the Educational Affairs Committee approved edits to the University's Course Challenging Policy. The Committee would like to forward this edit for consideration and placement on the November 3<sup>rd</sup> meeting agenda, as well.

If you have questions concerning this item, please feel free to contact me by e-mail at [mauricio@uga.edu](mailto:mauricio@uga.edu).

Sincerely,

Rodney Mauricio, PhD  
Chair, Educational Affairs Committee

RM/mmk

attachments

c. Dr. Jan Hathcote, Interim Registrar

**Current Course Challenging Policy:**

Insofar as accrediting policies permit, the University may allow a student the opportunity to receive resident credit for courses by examination without attending the regular classes.

Although specific standards of eligibility for challenging a course may vary among the schools and colleges, all students challenging a course must: (1) not be currently enrolled in the course to be challenged, nor have previously completed the course; (2) be currently enrolled in the University as a degree-seeking student; and (3) complete and file an official Course Challenge Form with the Registrar of the University prior to taking the examination.

Following the examination, the instructor of record shall record a grade with the Registrar. Based upon the results of the examination, regular grades of A, A-, B+, B, B-, C+, C, C-, D, or F are assigned for the challenged course, unless the course is not one authorized to receive these grades, in which case the appropriate grade will be assigned from among those available for the course. Hours earned using course challenge do not count in the determination of full- and part-time status.

**Policy Proposed by the Educational Affairs Committee:**

~~Under some circumstances, insofar as accrediting policies permit, the University may allow a student the opportunity to receive resident credit for courses by examination without attending the regular classes. Not all courses can be challenged; each academic department determines the standards of eligibility for students requesting to challenge a course. Students should check with the department regarding the procedure for course challenging, and may find the contact information for each by choosing their course's prefix [here](#). An online Course Challenging form can be found on the Office of the Registrar's website.~~

Comment [mk1]: Link to prefix list

~~Although specific standards of eligibility for challenging a course may vary among the schools and colleges, all~~ All students challenging a course must: (1) not be currently enrolled in ~~or withdrawn from~~ the course to be challenged, nor have previously completed the course ~~at any institution~~; (2) be currently enrolled in the University as a degree-seeking student; and (3) complete and file an official Course Challenge Form with the Registrar of the University prior to taking the examination.

~~Following the examination, the instructor of record shall~~ must record a grade with the Registrar. Based upon the results of the examination, regular grades of A, A-, B+, B, B-, C+, C, C-, D, or F are assigned for the challenged course, unless the course is not one authorized to receive these grades, in which case the appropriate grade will be assigned from among those available for the course.

Hours earned using course challenges do not count in the determination of full- and part-time status.

**Policy Proposed by the Educational Affairs Committee without edits:**

Under some circumstances, the University allows a student the opportunity to receive resident credit for courses by examination without attending the regular classes. Not all courses can be challenged; each academic department determines the standards of eligibility for students requesting to challenge a course. Students should check with the department regarding the procedure for course challenging, and may find the contact information for each by choosing their course's prefix [here](#). An online Course Challenging form can be found on the Office of the Registrar's [website](#).

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