

Minutes, Statutes & Bylaws Committee, University Council
Wednesday, 7 September 2022; 3:30p

The chair opened the Zoom meeting at 3:30 pm and welcomed attendees. In attendance: Barbara Biesecker (Chair), Elizabeth St. Pierre, Lindsey Harding, & Jamie McClung, who agreed to take minutes.

1. The Chair began by providing the agenda for the meeting and reviewing it briefly:
 - a. Welcome and introductions.
 - b. Selection of member to take meeting minutes.
 - c. Update on and discussion of action items for the committee this semester (including those still in process from last spring).
 - d. Discussion of regular meeting dates/times for this semester.
2. After addressing items a & b, above, discussion began with consideration of a prior year's item in progress relating to grievance committee mechanisms or reconfiguration of that committee to allow faculty to address PIP or PRP earlier in the process. Further consideration and consultation with University legal counsel has been initiated by the Chair, yet action on this issue will be a matter for future discussion, based upon the results of that consultation.
3. Discussion turned toward review of current UC statutes and bylaws that may need review and clarification (and therefore the attention of this committee), particularly the general procedures outlined in section V (see: <https://apps.reg.uga.edu/UniversityCouncil/bylaws>).
4. Future consideration of the Committee on Student Experiences was discussed, but no action was to be taken at this time as the SE committee itself would need to initiate any changes or dissolution requests first.
5. The committee reviewed the University Council website protocols and statutory posting requirements.
6. General discussion of previous years' Statutes and Bylaws Committee actions was requested by the Chair, and the previous chair provided a brief review:
 - a. The committee considered the assignment of proxies/substitutes in standing committees as well as UC meetings and whether this was in keeping with Robert's Rules of order and UC bylaws in each instance. Consideration was given to whether or not the S&B committee ought to address this with proposed amendments to UC or standing-committee bylaws.
 - b. The committee discussed its responsibilities in University Council elections management and oversight and agreed this was an item for future discussion.
 - c. Discussion turned to future consideration for the status of faculty members who are assigned administrative authority in the midst of a term on a standing committee and whether the statutes and bylaws properly address such changes in status.
7. The Chair proposed a mechanism for identifying specific standing meeting times for the S&B committee for the year and invited discussion on prioritization of issues identified above.
8. The committee agreed to first begin by reviewing the charge to standing committees in the bylaws.
9. Thanking the committee members, the Chair adjourned the meeting.

Respectfully submitted by Jamie McClung, 8 Sept 2022.