

**PRAC Meeting Minutes**  
January 12, 2023, 3:30-4:30 PM  
Zoom  
Minutes Recorded by Katie Chapman

**MEMBERS ATTENDING**

Koushik Adhikari  
Parastoo Azadi  
Jose Buitrago  
Adrian Childs  
Carolina Darbisi  
Karen DeMeester  
Robert Dove  
Patrick Finn  
Mike Fulford  
David Garfinkel  
Daniel Hall  
Christina Hanawalt

Jesse Hostetter  
David Leigh  
Pamela Orpinas  
Andy Owsiak  
Lance Palmer  
Chris Peterson  
Eric Rubenstein  
Lynne Seymour  
Jill Stefaniak  
Michael Winship  
Angela Yao  
**GUESTS**  
Katie Chapman  
Maggie Parker

Parastoo Azadi called the meeting to order at 3:30 pm. A quorum was present.

PRAC Chair Parastoo Azadi led the election of the next PRAC Chair. Jill Stefaniak was nominated and voted PRAC Chair, her service as chair begins August 1, 2023. The vote was unanimous with 23 PRAC members approving the vote.

Parastoo Azadi gave an overview of the spring committee process. PRAC members will lead subcommittee discussions of their program review on eLC after each report is finalized. Katie will email all PRAC members with more details as final reports are available.

Parastoo Azadi led a discussion and vote on a PRAC bylaw change to expand the number of committee seats and expand the senior faculty definition to include Senior Lecturer and Principal Lecturer.

The PRAC Chair-Elect Jill Stefaniak led a discussion asking for feedback on the program review process. Members provided feedback on self-study components, LOA review logistics, and team charge changes.

Katie Chapman presented information items about the program review process.

- One-year follow-up reports from the 2020-2021 review cycle have been submitted to OAIE.
- Unit orientation meetings for the upcoming 2023-2024 review cycle will be scheduled later this semester.

Parastoo Azadi adjourned the meeting at 4:30 pm.