

Agenda for the September 10 Meeting of the SBC

Chair to welcome new members, welcome back returning members.

Old Business:

- Update on work done by chair over the summer on Statutes
- Update on Proposed Changes to the UC Bylaws Sent Back to the Committee by the EC (document attached)

New Business:

- Proposed Changes to the IT Committee Bylaws (attached document, Guest, at 1:00, Mark Johnson, Chair)
- Revision to bylaw requiring standing committees to meet within the first three weeks of the semester (revision requested at last week's meeting of the chairs)

FROM: Barbara A. Biesecker, Chair of the Committee on Statutes, Bylaws, and Committees

TO: Adam Lawrence and Fiona Liken, UC Administrative Assistance

DATE: 3-10-25

RE: Proposed changes to UGA University Council Bylaws: Membership and Chairs of University Council Standing Committees

The following document presents proposed changes to the University of Georgia's University Council Bylaws. All proposed changes have been carefully vetted (including by representatives of the new School of Medicine) and unanimously approved by the SBC. All proposed changes are of three types: One, who amongst the core of faculty may stand for election and serve as a **member** of a standing committee; two, who amongst the core of faculty may stand for election and serve as **chair** of standing committee; and three, the introduction of the designation "full-time" to eliminate in advance any ambiguity about who may/may not serve on the UC and its standing committees. The "full-time" designation is warranted by the incorporation into our Corps of Instruction a large number of faculty who are not or will not be full-time employees of the university. Special notation of warrants for individual changes included below.

The changes should be considered 'of a package' by the EC. If approved for consideration by the UC, each proposed change to membership and chair should be voted on individually. A single vote approving/disapproving the inclusion of "full-time" across the document may suffice.

For convenience, a list of the various ranks of faculty in the Corps of Instruction at UGA (determined by the BOR, available on the UGA Provost's website):

Academic Rank: Instructor, Tenure-Track Assistant Professor, Tenured Associate Professor, Tenured Professor

Academic Professional: Academic Professional Associate, Academic Professional, Senior Academic Professional

Administrative A

Clinical: Clinical Instructor, Clinical Assistant Professor, Clinical Associate Professor, Clinical Professor

Lecturer: Lecturer, Senior Lecturer, Principal Lecturer

Librarian: Librarian I, Librarian II, Librarian III, Librarian IV

Public Service: Public Service Representative, Public Service Assistant, Public Service Associate, Senior Public Service Associate

Research Scientists: Assistant Research Scientist, Associate Research Scientist, Senior Research Scientist

Staff Physician

Part I, Eligibility of Faculty for Election to the University Council and Standing Committees

Any **full-time** member of the **Corps of Instruction** ~~faculty~~ is eligible for election to the University Council. Where specified, membership on certain committees is limited to faculty with academic rank.

Part III-Standing Committees: Membership, Functions, and Duties

I. University Council Executive Committee

A. Membership Faculty: One voting member of the University Council Executive Committee shall be elected from the **full-time** faculty of each school or College

Proposed change to Executive Committee Chair: Limitation to faculty of academic rank with tenure warranted by the character of the work of the committee, including personnel matters.

Executive Committee Chair: The Chair of the Executive Committee shall be the immediate past Chair-Elect of the Executive Committee. Each year the Executive Committee shall choose a new Chair-Elect from among the elected **full-time** faculty members **WITH ACADEMIC RANK AND TENURE** of the Committee who have at least one year of previous service on the Executive Committee (which could be from a previous term) and at least two years remaining on their committee term.

II. Committee on Facilities

A. Membership Faculty: One voting member of the Committee on Facilities shall be elected from the **full-time** faculty of each School or College. . . .

Committee on Facilities Chair: The Chair of the Committee on Facilities shall be elected each year from among the **full-time** faculty and staff members on the committee.

III. Committee on Intercollegiate Athletics:

A. Membership Faculty: Nine voting members shall be on the Committee on Intercollegiate Athletics. Of these nine members, one shall be the University Council representative to the UGA Athletic Association Board of Directors serving on the Executive Committee of the Board, and one shall be the Faculty Athletics Representative appointed by the President. Seven members shall be elected from and by the elected **full-time** faculty members of the University Council and shall serve three-year terms, even if their term of membership on the University Council expires prior to their term of service on this committee.

Proposed change to Intercollegiate Athletics Committee Chair: Elimination of academic rank to include other ranks of faculty albeit limited to those of the two highest ranks warranted by the character of the work of the committee, including personnel matters.

Committee on Intercollegiate Athletics Chair: The Chair of the Committee on Intercollegiate Athletics shall be elected each year from among the **full-time** faculty members **holding the two highest ranks in any given classification of faculty** ~~with academic rank~~ on the Committee. However, the Faculty Athletics Representative appointed by the President is not eligible to serve as Chair.

IV. Committee on Statutes, Bylaws, and Committees:

A. Membership Faculty: Of the five voting members on the Committee on Statutes, Bylaws, and Committees, four shall be elected from and by the elected **full-time** faculty members of the

University Council. The fifth member shall be the immediate past Chair of the Executive Committee, and this member shall serve a one-year term. The other members shall serve three-year terms, even if their term of membership on the University Council expires prior to their term of service on this committee.

Proposed change to Committee on Statutes, Bylaws and Committees Chair: Limitation to faculty of academic rank with tenure warranted by the often labor-intensive and legally sensitive character of the work of the committee.

Committee on Statutes, Bylaws, and Committees Chair: The Chair of the Committee on Statutes, Bylaws, and Committees shall be elected each year from among the faculty members with academic rank **and tenure** on the Committee.

V. Committee on Student Experiences

A. Membership Faculty: Nine voting members of the Committee on Student Experiences shall be elected from and by the elected **full-time** faculty members of the University Council.

Committee on Student Experiences Chair: The Chair of the Committee on Student Experiences shall be elected each year from among the faculty members on the Committee.

VI. Curriculum Committee

A. Membership Faculty: One voting member of the Curriculum Committee shall be elected from the **full-time** faculty of each School or College, except for the Franklin College of Arts and Sciences, which shall have two faculty members, one representing the Sciences and the other the Arts and Humanities. Faculty must hold a terminal degree for their discipline. Faculty may be elected from within or outside the University Council and shall serve three-year terms.

Limitation of Curriculum Committee Chair to faculty of academic rank with tenure warranted by the labor-intensive and substantive character of the work of the committee.

Curriculum Committee Chair: The Chair of the Curriculum Committee shall be elected at the last meeting of each year from among the faculty members with academic rank **and tenure** on the Committee by those with voting privileges. The Chair of the Curriculum Committee shall vote on committee matters only in the case of a tie. Upon election of the Chair, a replacement faculty representative shall be elected from the Chair's School or College.

VII. Educational Affairs Committee

Change of membership warranted by the character of the work of the committee and addition of the School of Medicine.

A. Membership

Faculty: Faculty shall serve three-year terms, even if their term of office on the University Council expires prior to their term of service on this committee. Thirteen voting members shall be elected from and by the elected **full-time** faculty members **of the two highest ranks in any given classification of faculty, have been members of the UGA Corp of Instruction for five or more years, and are budgeted for 20% or more in instruction** ~~with academic rank on the~~ University Council. The distribution of representation among the schools and colleges shall be reexamined every three years, taking into consideration the proportion of undergraduate enrollment. Currently, the representation shall be as follows:

Franklin College of Arts and Sciences - 2 members

Terry College of Business - 2 members

College of Education - 1 member

College of Family and Consumer Sciences - 1 member

Grady College of Journalism and Mass Communication - 1 member

School of Public and International Affairs - 1 member

College of Engineering - 1 member

College of Agricultural and Environmental Sciences - 1 member

Warnell School of Forestry and Natural Resources and Odum School of Ecology - 1 member

College of Environment and Design, College of Public Health, and School of Social Work - 1 member

College of Pharmacy, College of Veterinary Medicine, School of Law, **and School of Medicine** - 1 member (Proposed change by EAC)

Change to chair of the Educational Affairs Committee warranted by the character of the work of the committee.

Educational Affairs Committee Chair: The Chair of the Educational Affairs Committee shall be elected at the last meeting of each year from among the **full-time faculty** members **in the two highest ranks in any given classification of faculty** on the Committee.

Addition of language for substitute exception proposed by EAC and unanimously approved by SBC.

Substitutes: When necessary, members of the Educational Affairs Committee may be represented by substitutes. The member must notify the chair before a meeting if they are sending a substitute. No person can represent more than one member at a meeting. **Substitutes for the Educational Affairs Committee must be a member of the same group (faculty, student, or administrator) and be a member of the same school or college as the member for whom they are substituting.**

~~**Faculty with academic rank:** Thirteen voting members shall be elected from and by the elected faculty members with academic rank on the University Council. The distribution of representation among the schools and colleges shall be reexamined every three years, taking~~

~~into consideration the proportion of undergraduate enrollment. Currently, the representation shall be as follows~~

B. Duties

~~4. To hear from the Division of Academic Enhancement Student Issues Committee.~~

VIII. Faculty Admissions Committee

A. Membership Faculty with academic rank: One voting member of the Faculty Admissions Committee shall be elected from the **full-time** faculty with academic rank of each School or College which enrolls undergraduate students, except for the Franklin College of Arts and Sciences, which shall have three members. Faculty may be elected from within or outside the University Council and shall serve three-year terms.

Faculty Admissions Committee Chair: The Chair of the Faculty Admissions Committee shall be elected each year from among the elected **full-time** faculty members on the Committee by those with voting privileges.

Faculty Affairs Committee

A. Membership Faculty One voting member of the Faculty Affairs Committee shall be elected from tenured **full-time** faculty of each School or College, except for the Franklin College of Arts and Sciences which shall have two tenured faculty members, one representing the Sciences and the other the Arts and Humanities. These faculty will also serve as the membership of a Faculty Affairs Tenured subcommittee. These members will be joined by six faculty with non-tenure track **full-time** appointments to comprise the entirety of the Faculty Affairs Committee. Tenured faculty who represent Schools and Colleges shall be elected from and by the elected faculty members of the University Council representing those Schools and Colleges and shall serve three-year terms, even if their term of membership on the University Council expires prior to their term of service on this committee. One non-tenured track appointment will come from each of the following faculty career tracks: Research Scientists, Public Service Faculty, Librarians, Lecturers, Clinical Faculty, and Academic Professionals. Non-tenure track faculty shall be elected from the members of University Council that have a minimum of five year residency at the university in a full-time status by full-time non-tenure track faculty of the same faculty rank at the university. No more than two non-tenure track representatives can originate from any single college. Non-tenure track faculty members elected to this committee shall serve three-year terms, even if their term of membership on the University Council expires prior to their term of service on this committee.

Faculty Affairs Committee Chair: The Chair of the Faculty Affairs Committee shall be elected each year from among the tenured **full-time faculty** members on the Committee. The Chair will also serve as the role of Chair for the Faculty Affairs Tenure subcommittee. The FAC chair may delegate tenure- related additional items or matters to the Tenured Faculty Subcommittee.

X. Faculty Grievance Committee

Change to membership warranted by the character of the work of the committee (oftentimes very sensitive matters requiring knowledge of institutional rules and norms).

A. Faculty with academic rank: The seven voting members on the Faculty Grievance Committee shall be elected by the elected faculty members of the University Council. **Five of the seven voting members shall be full-time academic rank faculty with tenure. Two of the seven voting members shall be full-time members of the two highest ranks in any given classification of faculty other than academic rank.** No more than two members shall be from any one School or College. Faculty may be elected from within or outside the University Council and shall serve three-year terms.

Limitation to faculty of academic rank with tenure warranted by the sometimes labor-intensive and sensitive character of the work of the committee.

Faculty Grievance Committee Chair: The Chair of the Faculty Grievance Committee shall be elected each year from among the **full-time tenured** members on the Committee. **XI. Faculty**

Post-tenure Review Appeals Committee

A. Membership Faculty with academic rank: One voting member of the Committee shall be elected by the tenured faculty of each School and College. All committee members shall be **full-time**, tenured, hold the rank of Professor, and serve three-year terms. While serving on this Committee, faculty cannot serve on other post-tenure review committees at the school, college, or university level. Committee members may be elected from within or outside the University Council.

Faculty Post-Tenure Review Appeals Committee Chair: The Chair of the Committee shall be elected each year from among the **full-time tenured** members of the Committee and shall be a voting member.

XII. Faculty/Staff Parking Appeals Committee

A. Membership Faculty: Two voting faculty members shall be elected from among the **full-time** faculty members of the University Council to serve for three-year terms even if their membership on University Council expires prior to their term of service on this committee.

Faculty/Staff Parking Appeals Committee Chair: The Chair of the Faculty/Staff Parking Appeals Committee shall be elected each year from among the **full-time** faculty and staff members on the Committee by those with voting privileges.

XIII. Human Resources Committee

A. Membership Faculty: One voting member of the Human Resources Committee shall be elected from the **full-time** faculty of each School or College, except for the College of Agricultural and Environmental Sciences (which shall have two members), the Franklin College of Arts and Sciences (which shall have four members), and the College of Education (which shall have two members). Faculty who represent Schools and Colleges shall be elected from and by the elected faculty members of the University Council representing those Schools and Colleges and shall serve three-year terms, even if their term of membership on the University Council expires prior to their term of service on this committee.

Faculty elected under Part V, III, D: Those elected under Part V, III, D shall elect one **full-time** voting member from among themselves. This member shall serve a three-year term, even if this member's term on the University Council expires prior to the term of service on this committee.

Human Resources Committee Chair: The Chair of the Human Resources Committee shall be elected each year from among the **full-time** faculty and staff members on the Committee.

XIV. Information Technology Committee

A. Membership Faculty: One voting member of the Information Technology Committee shall be elected from the **full-time** faculty of each School or College, except for the Franklin College of Arts and Sciences, which shall have two voting faculty members, one representing the Arts and Humanities and the other the Sciences. Faculty may be elected from within or outside the University Council and shall serve three- year terms.

Information Technology Committee Chair: The Chair of the Information Technology Committee shall be elected each year from among the **full-time** faculty and staff members of the committee by July 1 for the following year.

XV. Program Review and Assessment

Change to membership warranted by addition of School of Medicine.

Membership

The Program Review and Assessment Committee will consist of 36 UGA senior **full-time** faculty confirmed by the University Council Executive Committee to serve two-year terms running from August 1 through July 31. The composition of the committee should be proportional to the number of degree programs, review units, and senior faculty in each school or college. The following distribution of faculty on the Program Review and Assessment Committee takes these values into account:

#Faculty on PRAC	School, College, Administrative Division
4	College of Agricultural and Environmental Sciences
10	Franklin College of Arts and Sciences
3	Mary Frances Early College of Education
2	Terry College of Business
2	College of Veterinary Medicine
2	College of Family and Consumer Sciences

1	College of Public Health
1	School of Public and International Affairs
1	Grady College of Journalism and Mass Communication
1	School of Social Work
1	College of Engineering
1	College of Pharmacy
1	School of Law
1	Warnell School of Forestry and Natural Resources
1	College of Environment and Design
2	Public Service Faculty
1	Odum School of Ecology
1	Affiliate of a Center or Institute (may be from any College or School or fully funded through Institute)
1	School of Medicine

All members of the Program Review and Assessment Committee should be members of the two highest ranks in any given classification of **full-time** faculty. At least 18 members should be on the Graduate Faculty. The members should be appointed in such a way that 18 rotate off each year. Members are not required also to be members of the University Council. No members should be appointed for more than two consecutive terms without first rotating off the committee for a two-year term.

Program Review and Assessment Committee Chair: A chair from the returning members will be elected by July 1. A chair-elect from the new members will be elected at the beginning of each academic year with the expectation that the chair-elect will accept a nomination for Chair in the second year of appointment.

XVI. Strategic Planning Committee

Change of membership warranted by character of the work of the committee.

A. Membership Faculty: Seven voting members of the Strategic Planning Committee shall be elected by the elected faculty members of the University Council. No more than two members shall be from any one School or College. Faculty **must be full-time members of the two highest ranks in any given classification of faculty and they** may be elected from within or outside the University Council and shall serve three-year terms.

Strategic Planning Committee Chair: The Chair of the Strategic Planning Committee shall be elected each year from among the **full-time** faculty members with academic rank on the Committee.

XVII. University Libraries

A. Membership Faculty: One voting member of the University Libraries Committee shall be elected from the **full-time** faculty of each School or College. Faculty may be elected from within or outside the University Council and shall serve three-year terms.

University Libraries Committee Chair: The Chair of the University Libraries Committee shall be elected each year from among the **full-time** faculty members with academic rank on the Committee.

XVIII. University Promotion and Tenure Appeals Committee

A. Members Faculty with academic rank: One voting member of the University Promotion and Tenure Appeals Committee shall be elected by the tenured faculty of each School or College. Faculty elected shall be **full-time**, tenured, and hold the rank of Professor. Faculty shall serve three-year terms. While serving on this committee, faculty cannot serve on other promotion and tenure committees at the School, College, or University levels.

University Promotion and Tenure Appeals Committee Chair: The Chair of the University Promotion and Tenure Appeals Committee shall be the immediate past Chair-Elect of the University Promotion and Tenure Appeals Committee. Each year the University Promotion and Tenure Appeals Committee shall choose a new Chair-Elect from among the elected **full-time** faculty members of the Committee who have at least one year of previous service on the University Promotion and Tenure Appeals Committee (which could be from a previous term) and will not simultaneously be serving in any administrative position for which they receive compensation or teaching release.



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University Council – Information Technology Committee

Bylaws Change Proposal

Preface: The Information Technology Committee met on Friday, August 22, and voted unanimously to change its bylaws:

Current Bylaws language: Information Technology Committee Chair: The Chair of the Information Technology Committee shall be elected each year from among the faculty and staff members of the committee by July 1 for the following year.

Proposed Bylaws language: Information Technology Committee Chair and Vice Chair: The Chair and Vice Chair of the Information Technology Committee shall be elected each year from among the faculty and staff members of the committee by July 1 for the following year.

Rationale: The chair of the committee sits on the Vice President of Information Technology's executive committee. That committee is adjusting its bylaws to more formerly define membership, including three representatives from UC-IT (the chair, vice-chair and another elected member).

Submitted by: Mark E. Johnson, chair, Information Technology Committee