University Council Libraries Committee
November 29, 2021
Zoom meeting id: 938 6367 5434

Present: Toby Graham, Jane McPherson, Nan McMurry, Sarah Burns, Tiago Pereira, Duncan Elkins, Cynthia Camp, Katie Diehl, Kristen Smith, Patrick Stephens, TJ Striepe, Stacey Piotrowski, John Maltese, Jeffrey Netter, Jean Williams-Woodard, Jennie Gay, Jeanette Hill

1.0   Introduction and welcome

Thanks to Jane for her leadership of the committee and lining us up administratively.

2.0   Review of the Description of the Committee and Bylaws and membership update. Available at https://apps.reg.uga.edu/UniversityCouncil/committees

2.1 Description:

2.1.1   The University Libraries Committee considers and recommends general policies for the development and utilization of the University libraries.

A se was made and seconded. The vote was 17 yes, zero no, zero abstentions.

2.1.2   As the group voted to keep the existing description, there was no desire to add to the description.

2.2 Bylaws:

2.2.1   The current bylaws reflect membership and the group charge/description, so a change to the description would affect the charge.

The group asked that Dr. Graham follow up with the Statutes and Bylaws committee regarding the capacity to change language to "elected and appointed," as students are elected and then appointed, and different units handle elections different.

Each member of the group shared how he or she ended up on the committee, with ten elected (Katie Diehl, Cynthia Camp, Patrick Stephens, Kristen Smith, Jane McPherson, Patrick Stephens, Jeff Netter, Jean Williams-Woodward, Duncan Elkins, John Maltese), two appointed (TJ Striepe, Jennie Gay).

The group tabled their vote on bylaws until the next meeting.

2.3 Membership (Hayley update)

2.3.1   Hayley shared that the current group makeup reflects the membership required by bylaws, with the exception of the Family and Consumer Sciences representative. The previous representative retired, and the school will have a new representative prior to the committee's next meeting in Spring 2022.

3.0 Faculty requests

3.1 Foundation Directory

3.1.1   Per Kristin Nielsen, head of Research & Instruction, the original request for the Foundation Directory came from UGA Corporate & Foundation Relations in Development & Alumni relations. They brought in Sponsored Programs from Office of Research as a three-way cost share. Bill Potter/Libraries agreed to start

the subscription with the understanding that if any one office withdrew support, we would cancel the subscription. The Office of Research pulled out about five years ago, but CFR offered to pay 2/3. Last June, CFR said they needed to switch to individual accounts for their staff due to budget cuts. The directory helps identify funding sources and could have significant return on investment to University as a useful resource, though people would need to know it exists.

Some members shared that it would make more sense if the resource were paid for by the University instead of out of the Libraries budget, as the Libraries shouldn't have to choose between scholarly journal subscriptions and this tool. Suggestions for adding potential partners in covering the cost of the resource include Development & Alumni Relations, Public Service & Outreach, and the Provost's office. It could also be used as a resource for students to teach grant writing. Access is another concern, and working with a vendor to allow authentication from off-campus using Single Sign On or on-campus via IP authentication also make Libraries involvement key.

3.1.2   The product costs approximately $18,000 annually

*ACTION ITEM: Share data on past use of the resource and options from vendor (introductory/trial periods) with the committee in Spring. Explore other sources of funding. Ask for turnaway statistics through vendor.

4.0   Libraries updates

Nan McMurry shared how to request a purchase, explaining that the form is tailored to each type of purchase. She and her team want to hear from faculty about their desired resources and make a wishlist to prioritize funds, making this an ongoing and active process. New faculty and graduate student orientations vary by school and department but are a good opportunity to share resources like this one. Faculty affairs offers training for new department heads and new graduate coordinator training that could be good outlets. Creating a widget like GALILEO in eLC would also be a good way to increase access to subject liaisons. The Libraries can develop reading list for classes and embed them in eLC, even if readings are in print.

4.1 Masking and other implications of federal requirements

All libraries employees have been identified as supporting federal contracts and are subject to the vaccination requirement. The University's federal requirements task force who will let us know when/how mask enforcement changes will take place. Federal masking requirements vary based on the vaccination status of individuals and the community level of transmission.

4.2 Mask enforcement and student employees

4.2.1   Libraries' direction on mask policy will come via UGA's federal guidelines task force. In the meantime, we continue to encourage mask wearing indoors.

4.2.2   Student employee concerns raised by Committee member Jeff Netter and reported through the UC COVID-19 Response Committee were related to negative responses by other students using the Libraries to our student employees' efforts to enforce the mask requirement in fall 2020 and spring 2021; this is not currently an issue but could return as a challenge. Our mask enforcement approach may be different under federal requirements (which vary based on vaccination status and community transmission level)

4.3 Advancing open scholarship/open access updates

4.3.1   E-Journal publish and read agreements exploration, meaning that articles published by UGA faculty would be open access by default at a net cost.

4.3.2   Requests for open access (OA) fund for graduate students

4.3.3   Launching new digital repository

4.3.4   Research data management and sharing

4.3.5   Affordable course materials grants

4.3.6   National Academies of Sciences, Engineering, and Medicine (NASEM) Community of Practice on Open Scholarship

5.0   The Libraries will schedule the next committee meeting for the end of January or early February 2022.