PRAC Meeting Minutes  
February 2, 2022, 3:00-4:00 PM  
Zoom Meeting  
Minutes Recorded by Katie Chapman

MEMBERS ATTENDING  
Rebecca Atkins  
Parastoo Azadi  
Kris Braman  
Jose Buitrago  
Carolina Darbisi  
Kylee Duberstein  
Lesley Feracho  
Patrick Finn  
Nicholas Fuhrman  
Mike Fulford  
Dan Hall  
Paula Krimer  
Piyush Kumar  
David Leigh  
Michael Marshall  
Jim Moore  
Dan Nakano  
Pamela Orpinas  
Lance Palmer  
Steven Pottier  
Alex Sager  
Welch Suggs  
Katie Chapman

Katie Chapman called the meeting to order at 3:02 pm. A quorum was present.

Katie Chapman reviewed the PRAC term length and shared the list of PRAC members that will roll off the committee this summer.

PRAC Chair Kylee Duberstein explained a change in University Council Policy regarding the election of chairs to standing committees of the university council. She led the election of the next PRAC chair. Parastoo Azadi was nominated and voted PRAC chair, her service as chair begins July 1, 2022.

Kylee Duberstein gave an overview of the spring committee process. PRAC members will lead subcommittee discussions of their program review on eLC after each report is finalized. Katie will email all PRAC members with more details as final reports are available.

The PRAC Chair-Elect Parastoo Azadi led a discussion asking for feedback on the program review process. Members provided feedback on self-study components, virtual review logistics, and team charge changes.

Katie Chapman presented information items about the program review process.  
- One-year follow-up reports from the 2019-2020 review cycle have been submitted to OAIE.  
- Unit orientation meetings for the upcoming 2022-2023 review cycle have been scheduled for later this semester.  
- There were no revisions to the program review BOR template for the coming year.

Kylee Duberstein adjourned the meeting at 3:48 PM.